

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND HELD ELECTRONICALLY VIA ZOOM
DECEMBER 16, 2025 AT 7:00 P.M.**

PRESENT:

Mayor.....Tara Elwood
Deputy MayorDebbie Durocher
CouncillorDecolynneJo Burns (via Zoom)
CouncillorKelly Muir
CAOKathy Skwarchuk
Asst. CAOCathy McCartney (Zoom Administrator)

ABSENT:

CouncillorDaryl Weber

CALL TO ORDER:

Mayor Elwood called the meeting to order at 7:00 P.M.

LAND ACKNOWLEDGEMENT:

Mayor Elwood read a Land Acknowledgement Statement as follows:

Alberta Beach respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

AGENDA ADDITIONS: None.

ADOPTION OF AGENDA:

MOTION #183-25

MOVED BY Deputy Mayor Durocher that the agenda be adopted as presented.

CARRIED UNANIMOUSLY

ADOPTION OF PREVIOUS MINUTES:

REGULAR COUNCIL MEETING OF NOVEMBER 18, 2025:

MOTION #184-25

MOVED BY Councillor Muir that the minutes of the Regular Council meeting held on November 18, 2025 be adopted as presented.

CARRIED UNANIMOUSLY

DELEGATIONS: None.

PUBLIC HEARINGS: None.

MUNICIPAL PLANNING COMMISSION MEETING: None.

OLD BUSINESS & CAO REPORT ACTION LIST:

PURCHASE OF NEW 2025 BOBCAT T76 TRACK LOADER SKIDSTEER & DISPOSAL OF 2024 JOHN DEERE 325G TRACK LOADER SKIDSTEER:

MOTION #185-25

MOVED BY Councillor Burns that Council approves the purchase of a new 2025 Bobcat T76 Track Loader Skidsteer with the trade in of the 2024 John Deere 325G Track Loader Skidsteer and further the purchase be funded in the 2026 Budget.

CARRIED UNANIMOUSLY

DONATION TO ALBERTA BEACH LION'S CLUB CHRISTMAS HAMPERS:

MOTION #186-25

MOVED BY Councillor Muir that Council approves a \$500.00 donation to the Alberta Beach Lion's Club Christmas Hampers.

CARRIED UNANIMOUSLY

ACCEPTANCE OF CAO REPORT ACTION LIST:

MOTION #187-25

MOVED BY Deputy Mayor Durocher that the CAO report action list be accepted for information.

CARRIED UNANIMOUSLY

FINANCIAL REPORTS:

ACCEPTANCE OF 2026 INTERIM BUDGET:

MOTION #188-25

MOVED BY Councillor Burns that the 2025 Budget be accepted as a 2026 Interim Budget.

CARRIED UNANIMOUSLY

BYLAWS & POLICIES: None.

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COUNCIL, COMMITTEES & STAFF REPORTS:

COUNCILLOR MUIR:

Councillor Muir reviewed and submitted reports on the following meetings:
Alberta Beach Ag Society Agliplex Operations Committee meeting held on December 3, 2025.
Beachwave Park Stakeholders Committee meeting held on December 8, 2025.
FCSS Trivillage Committee meeting held on December 2, 2025.
Fire Services Committee meeting held on December 4, 2025.
Trivillage Regional Sewer Services Commission meeting held on November 26, 2025.

COUNCILLOR BURNS:

Councillor Burns reviewed and submitted reports on the following meetings:
Alberta Beach Public Works Advisory Committee meeting held on December 8, 2025.
Community Futures Yellowhead East meeting held on November 20, 2025.
Community Futures Yellowhead East RIAMS meeting held on December 11, 2025.

DEPUTY MAYOR DUROCHER:

Deputy Mayor Durocher reviewed and submitted reports on the following meetings:
Alberta Beach & District Museum & Archives meeting held on November 19, 2025.
Beachwave Park Stakeholders Committee meeting held on December 8, 2025.
Lac Ste. Anne East End Bus Committee meeting held on December 8, 2025.
Lake Isle & Lac Ste. Anne Stewardship Society meeting held on November 25 and December 2, 2025.

MAYOR ELWOOD:

Mayor Elwood reviewed and submitted reports on the following meetings:
Yellowhead Regional Library Trustee Organization meeting & AGM held on December 1, 2025.
Alberta Beach Library Board meeting held on December 1, 2025.
Alberta Beach Fire Services Committee meeting held on December 4, 2025.
Alberta Beach Public Works Advisory Committee meeting held on December 8, 2025.
West Inter-lake District (WILD) Water Commission AGM meeting held on December 11, 2025.

ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:

MOTION #189-25

MOVED BY Deputy Mayor Durocher that the Council, committee and staff reports be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – INFORMATION ITEMS:

ALBERTA ASSOCIATION OF POLICE GOVERNANCE – ADM PRESENTATION TO AAPG MEMBERS:

Correspondence was received from the Alberta Association of Police Governance to announce the hiring of their new Executive Director and further forwarded ADM Zablocki's power point presentation to the AAPG membership.

ALBERTA MUNICIPAL AFFAIRS, MINISTER DAN WILLIAMS – FIRE LEVEL OF SERVICE 2025 ENGAGEMENT FOLLOW-UP:

Correspondence was received from Alberta Municipal Affairs, Minister Dan Williams regarding the 2025 engagement sessions on Fire Level of Service which included a follow-up What We Heard report.

ALTALINK – ELECTION CONGRATULATIONS:

An election congratulatory letter was received from AltaLink.

BEVAN JANZEN – OBJECTION TO LSAC PROPOSED DEVELOPMENT PERMIT FOR FRAC SAND MINING DEVELOPMENT:

Correspondence was received from Bevan Janzen regarding the objection to LSAC proposed Development Permit for Frac Sand Mining Development and the decision from the Land and Property Rights Tribunal.

BROWNLEE LLP – EMERGING TRENDS IN MUNICIPAL LAW:

Correspondence was received from Brownlee LLP regarding their Emerging Trends in Municipal Law seminar being held in Edmonton on February 12, 2026.

CARLA MCDORMAN (BEGGS) – BEACHWAVE PARK CONTRACT TERMINATION NOTICE:

A letter was received from Carla McDorman (Beggs) giving notice to terminate the Beachwave Park Coordinator's contract effective December 31, 2025.

COMMUNITY FUTURES YELLOWHEAD EAST – RIAMS NOVEMBER NEWSLETTER:

Correspondence was received from Community Futures Yellowhead East which included a newsletter with updates on the RIAMS (Regional Investment Attraction Marketing Strategy) project.

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FIRE RESCUE INTERNATIONAL – FRI 2024 DUAL CALL OUT REPORT:

An update on highway calls was received from Fire Rescue International also attached was their FRI 2024 Dual Call Out Report.

JENNIFER WEREMCZUK – WINTER EVENT REQUEST & ALBERTA BEACH RESPONSE:

Correspondence was received from Jennifer Weremczuk regarding the cancellation of Sno Mo Days and to request information on the requirements for the possibility of some community members to keep some of the events going for 2026 such as the ice and snow mobile races, Alberta Beach's response was attached.

LAC STE. ANNE COUNTY – REGIONAL MUNICIPALITIES MEETING:

Notice was received from Lac Ste. Anne County that the Regional Municipalities meeting will be held on Friday, January 30, 2026 at the Alberta Beach Senior's Center.

NATIONAL POLICE FEDERATION – UPDATE:

Correspondence was received from the National Police Federation to congratulate Council on the elections as well to provide an update and information on their mission to provide strong, fair, and progressive representation for the RCMP while advancing public safety outcomes, also attached was a polling report demonstrating public support for the Alberta RCMP.

NORTHERN GATEWAY PUBLIC SCHOOLS – ELECTION CONGRATULATIONS:

An election congratulatory letter was received from Northern Gateway Public Schools.

POLICE REVIEW COMMISSION – PRC STATUS UPDATE:

The Alberta Police Review Commission forwarded a PRC Status Update November 26 - December 9, 2025

STE. ANNE SUMMER VILLAGES REGIONAL EMERGENCY MANAGEMENT PARTNERSHIP – DEM ANNOUNCEMENT:

Correspondence was received from the Ste. Anne Summer Villages Regional Emergency Management Partnership to announce that Stephen Wright has been selected for the Regional Director of Emergency Management (RDEM) position, also attached was Alberta Beach's letter to welcome Stephen and to thank Janice Christiansen as well as Marlene Walsh for their years of dedicated service to the partnership.

SUMMER VILLAGE OF VAL QUENTIN – ACP GRANT LETTER OF SUPPORT FROM MLA SHANE GETSON:

The Summer Village of Val Quentin forwarded MLA Shane Getson's letter of support for the ACP grant application for a Regional Infrastructure Management Plan for the Tri-Region.

TOWN OF MAYERTHORPE – 2025-2026 COMMITTEE APPOINTMENTS:

The Town of Mayerthorpe forwarded their 2025-2026 Committee, Board and Commission appointments.

TOWN OF ONOWAY – REGIONAL MAYORS AND REEVE MEETING:

Correspondence was received from the Town of Onoway to advise on an informal meeting they are planning for the Mayors and Reeve of Lac Ste. Anne area municipalities to discuss common issues and concerns that may be added to the Regional Municipalities meeting scheduled for late January.

TVRSSC – FLYER REGARDING SIGNIFICANT ISSUES WITH WIPES, GREASE & HAIR IN SEWER SYSTEM:

A notice was received from the Trivillage Regional Sewer Services Commission (TVRSSC) to advise that they are continuing to have significant issues with wipes, grease, and hair in the sewer system which is causing major damage to the pumps and creating a significant increase in maintenance costs for the sewer system, further to advise that a flyer will be going out in the post boxes and request that the member municipalities share on social media and websites.

YELLOWHEAD REGIONAL LIBRARY – YRL 2026 STRATEGIC PLAN:

The Yellowhead Regional Library forwarded the YRL 2026-2030 Strategic Plan.

ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:

MOTION #190-25

MOVED BY Councillor Burns that the correspondence information items be accepted for information.
CARRIED UNANIMOUSLY

CORRESPONDENCE – ACTION ITEMS:

FIRE RESCUE INTERNATIONAL – ADDITIONAL MUTUAL AID PARTNERS:

MOTION #191-25

MOVED BY Councillor Muir that Council approves to forward a second request for fire mutual aid agreements to Parkland County; Sturgeon County; Barrhead County; Westlock County; Yellowhead County; and Alexis Nakota Sioux Nation and further that the letters be more specific in identifying the municipalities we are requesting are covered in each of the agreements.

CARRIED UNANIMOUSLY

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WESTVIEW HEALTH FOUNDATION – CT FEASIBILITY STUDY:

MOTION #192-25

MOVED BY Deputy Mayor Durocher that Council approves the request from Westview Health Foundation for participation in the regional feasibility study supporting diagnostic care in the region and further appoints Mayor Elwood to participate in the CT Feasibility Study.

CARRIED UNANIMOUSLY

NEW BUSINESS:

2026 TAX RECOVERY PUBLIC AUCTION:

The following tax recovery properties will be offered for sale at public auction:

| Tax Roll # | Lot | Block | Plan | Municipal Address | Certificate of Title | 2025 Assessment |
|------------|-----|-------|---------|-------------------|----------------------|-----------------|
| #127 | 6, | 11, | 3321BQ | 4808 – 51 Street | 162242396 | \$81,050.00 |
| #829 | 2, | 7, | 7821242 | 4811 – 59 Street | 112316338 | \$70,000.00 |

MOTION #193-25

MOVED BY Councillor Muir that Lot 6, Block 11, Plan 3321BQ; and Lot 2, Block 7, Plan 7821242 be offered for tax sale by public auction on Wednesday, February 25, 2026 at 10:00 A.M. in the Alberta Beach Municipal Office at 4935 – 50 Avenue (Ste. Anne Trail), Alberta Beach and further that the parcels be offered for sale subject to the following conditions;

The parcels will be offered for sale subject to a reserve bid, and to the reservations and conditions contained in the existing certificate of title;

The Lands are being offered for sale on an "as is, where is" basis, and Alberta Beach makes no representation and gives no warranties whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the development ability of the subject land for any intended use by the purchaser;

No bids will be accepted where the bidder attempts to attach conditions precedent to the sale of the parcels;

No terms and conditions will be considered other than those specified by Alberta Beach;

Alberta Beach may, after the public auction, become the owner of any parcel of land not sold at the public auction;

Terms: Cash, Certified Cheque or Bank Draft. 10% non-refundable deposit on the day of the sale and balance due within 14 days of the Public Auction, GST will apply if applicable; and

Reserve bids will be set at the 2025 assessed values as presented.

Councillor Burns noted a possible conflict of interest and removed herself from the discussions and vote.

CARRIED

ASSET MANAGEMENT PROJECT – MATTHEWSON & CO. ASSET MANAGEMENT PROPOSAL:

MOTION #194-25

MOVED BY Deputy Mayor Durocher that Council approves to participate in the Asset Management Project with the Summer Villages Lac Ste. Anne East and further approves the participation in Matthewson & Co. Asset Management Proposal for a cost share of \$538.00.

CARRIED UNANIMOUSLY

QUESTION PERIOD:

A brief discussion was held on the following topics: borrowing of the radon tester through the Alberta Beach Library and the Trivillage sewer system budget and repair costs for sewer blockages.

ADJOURNMENT:

The meeting adjourned at 7:52 P.M.

Mayor – Tara Elwood

C.A.O. – Kathy Skwarchuk